



Government of Assam
OFFICE OF THE PRINCIPAL CUM CHIEF SUPERINTENDENT
TINSUKIA MEDICAL COLLEGE & HOSPITAL

REQUEST FOR BID (RFB) DOCUMENT

No: SMET/TMCH/2024/42/1905

Date: 02.11.2024

E-Tenders in two bids (Technical and Financial) system are invited from resourceful and reliable contractor for providing Medicines, Surgicals, Sutures etc. at TMC&H, Tinsukia initially for 11 months and renewable for further periods based on performance.

Interested bidder may submit the bid in online mode with specification during office hours from **02.11.2024 3.00 pm to 21.11.2024, 09.00 AM** against non refundable payment of Rs. 2000 (Two thousand) in the form of NEFT/ Net Banking (Bank Transfer) only, through e-procurement system i.e. <http://assamtenders.gov.in>. The bidder is expected to examine all instructions, terms and conditions in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the bidder's risk and may result in the rejection of its bid. Tender should be addressed to the **Principal cum Chief Superintendent**, TMC&H, Lohari Bongali gaon, P.O. Makum District. Tinsukia Pin. 786170 Assam. Bids received offline or in incomplete shape or beyond the stipulated period shall not be entertained under any circumstances

Tender document can be downloaded through e-procurement system i.e. <http://assamtenders.gov.in> and the Tinsukia MCH website: www.tinsukiamedicalcollege.in from 02.11.2024 by 3:00 PM.

KEY DATES		
1	Name of work	: Supply of drugs, consumables, surgicals, sutures, implants, Radiological items etc. in Tinsukia Medical College & Hospital, Tinsukia
2	Period of Work	: One Year
3	RFB Document along with tender Notice issued on	: 02.11.2024, 03.00 PM
4	Last date & time of submission the Technical & Financial Proposal	: 21.11.2024, 09.00 AM
5	Date and time of opening of technical bid	: 21.11.2024, 09.00 AM
6	Bid Opening (Financial)	: Shall be communicated to the technically qualified bidders



Government of Assam
OFFICE OF THE PRINCIPAL CUM CHIEF SUPERINTENDENT
TINSUKIA MEDICAL COLLEGE & HOSPITAL

TENDER NOTICE

Supply of drugs, consumables surgicals, sutures , implants, etc. in Tinsukia Medical College & Hospital,Tinsukia

1. The Principal cum Chief superintendent ,Tinsukia Medical college & Hospital,Tinsukia invites e-Tenders/ General Tenders (as per requirement of GoA norms) under Two Envelop Bidding System (i.e. Technical & Financial Bid Separately) from eligible pharmacies/Companies/Distributors for supply of Medicines, Surgical, Consumables and to at Tinsukia Medical College & Hospital, Tinsukia.
2. The complete Request for Bid (RFB) documents may be downloaded from the website- <http://assamtenders.gov.in> The participating bidders should have valid Digital Signature Certificate (DSC) and have to register in the portal <http://assamtenders.gov.in>. The bid shall be submitted online in the portal <http://assamtenders.gov.in> on or before **03.00 PM of , 21st November 2024**. Late bids shall not be accepted and summarily rejected.
3. The Bidder must upload scan copy of the document relating to payment of non-refundable Tender Fee of Rs.2,000/- and EMD of **Rs. 200000** /- (Rupees Two Lakh) only (EMD should be 2% to 5% of the Estimated Value of Purchase)) in the form of Demand Draft (DD)/ online pay through e-procurement system i.e. <http://assamtenders.gov.in> along with the bid submitted online. The Original DD for Tender Fee and EMD shall be submitted along with the hardcopy of Bid to the **Principal cum Chief Superintendent,Tinsukia Medical College & Hospital, Tinsukia, Makum College Road,Makum ,Tinsukia,786170** on or before the last date and time of Submission of bids as mentioned above.

Sd/-

Principal cum chief Superintendent
Tinsukia Medical College & Hospital, Tinsukia

REQUEST FOR BID (RFB) DOCUMENT

Supply of drugs, consumables surgicals, sutures, implants, Radiological items etc. in Tinsukia Medical College & Hospital, Tinsukia

INSTRUCTIONS TO BIDDERS

The broad scope of services is set out at **Appendix A**.

1. The minimum qualification criteria for the Agency/Supplier:

- a) The pharmacy / chemist shop should be registered under Shops and Establishment Act/ Indian Partnership Act 1932 / Companies Act 1956 and should be in existence continuously for at least last three financial years.
- b) The pharmacy / chemist must be operating retail outlets as per Assam Food and Drug Administration (FDA) norms including Drugs and Cosmetic Act, 1940 and Drug and cosmetic Rules, 1945, Pharmacy Practice Act, 1948 and Pharmacy Practice Regulations, 2015.
- c) The pharmacy / chemist must be operating a 24x7 retail outlet in the near vicinity of the concerned public EHCP. The pharmacy / chemist shop must have all necessary medicines, consumables and implants regular supply and adequate stock.
- d) Total annual turnover of last three years of the bidder should be minimum Rs. 3 cr (Average annual turnover of last three years should be 1 cr).
- e) The pharmacy / chemist must not have been convicted by the State drugs authorities and no case should be pending under the Drugs and Cosmetics Act and Rules against him.
- f) The bidder should have Goods and Services Tax Identification Number (GSTIN) and should be regularly paying his GST.
- g) The bidder should not be currently debarred by any Government organization.

2. Preparation of tender:

- a) The interested bidders should upload duly signed and stamped Technical & Financial bids in chronological order with scanned copies of all relevant certificates, documents etc., on the e-tender portal (or submit the hard copies in case of general tender).

In addition to online submission of Technical Bid and Financial Bid, the Bidders are also required to drop sealed envelope in the Tender Box super-scribed **"Supply of drugs, consumables surgicals, sutures, implants, Radiological items etc. in Tinsukia Medical College & Hospital, Tinsukia"**

" along with Name and Address of Bidder before the closing time, containing the following documents.

1 . Earnest Money Deposit (EMD) in the form of online payment through E-procurement portal i.e. <http://assamtenders.gov.in> from scheduled banks through e procurement system i.e. assamtenders.gov.in

2 .Undertakings & Affidavits in Non-judicial stamp paper of Rs. 50/-.

3. Validity of Bids

Each Bid shall remain valid for a period of 180 days from the last date of bid submission (excluding the last date of bid submission). A Bid valid for a shorter period shall be rejected as being non-responsive.

4. Formats for Financial Bid

The Bidder shall submit its Financial Bid only in **Form-1 (Appendix B)**. Financial bid to be submitted in BOQ.xlss format available in E-procurement system (any other form shall make the bid non-responsive and be liable to rejection).

Financial bids need not to be submitted offline.

5. Submission of the Bid

The Bidder must upload scan copy of the document relating to payment of non-refundable Tender Fee of Rs.2,000/- and EMD of Rs 200000/- only in online payment mode through e procurement system i.e. <http://assamtenders.gov.in> with the bid submitted online. The a copy of Tender Fee and EMD shall be submitted along with the hardcopy of Bid to The **Principal cum Chief Superintendent, Tinsukia Medical College & Hospital, Tinsukia, Makum College Road, Makum , Tinsukia, 786170** on or before the last date.

6. Documents Comprising the Bid

The Bidder is expected to examine all instructions, forms, terms, and specifications in the RFB Document. Failure to furnish all information or documentation required by the Bidding Document may result in the rejection of the bid. The Bidder shall provide all the information as per the requirements stipulated in this document. Only those Proposals that are received in the required format and are complete in all respects would be evaluated. Refer Annexure-E.

7. Withdrawal / Modification of Bids

A Bidder may substitute or withdraw its Bid after submission but prior to the specified time on the last date of bid submission, provided that a written notice of the substitution or withdrawal is submitted to the Hospital Authority.

If the Hospital Authority receives a substitution notice from a Bidder before the specified time on the last date of bid submission, then the Bidder will be allowed to substitute its original Bid.

No Bid may be substituted or withdrawn after the specified time on the last date of bid submission.

8. Opening of Bids

The Hospital Authority shall open the bids at the date and time indicated in the Sheet .

Only authorized representative (s) of the bidder (s) can attend the bid opening.

9. Evaluation of Bids

As part of the evaluation, the technical bids shall be checked for responsiveness with the requirements of this document and only those bids which are found to be **substantially responsive** and without **material deviation or reservation** shall be considered for further evaluation in accordance with the criteria set out in this document.

A technical bid shall be considered to be **substantially responsive** if it meets the following conditions:

- a. It is received on or before the deadline for submission of bids including any extension thereof.

- b. The bidder is eligible as pursuant to the provisions stipulated.
- c. The bid is duly signed, sealed and marked.
- d. It contains all the information and documents as requested in this document.
- e. It contains information in formats specified in this document.
- f. It conforms to the proposal validity period.
- g. There are no inconsistencies between the Proposal and the supporting documents.
- h. Original Demand Drafts for Tender Fee and Bid Security are submitted along with the hardcopy of Technical Bid.

All the responsive bids shall be evaluated as per the criteria set out above.

The Financial Proposals of only the **Technically Qualified Bidders** determined pursuant to the criteria set out shall be opened in presence of the representatives of the Technically Qualified Bidders.

10. Notification of Award

Upon selecting the Successful Bidder, the Hospital Authority shall issue two original copies of the Notification of Award (**NOA**) to the Successful Bidder. The Successful Bidder shall within three days of receiving the NOA, sign and return one original copy of the NOA to the Hospital Authority as acceptance thereof.

11. Execution of the Contract

The Hospital Authority and the Selected Bidder shall execute the Contract (format of “Contract Agreement” given at **Appendix-C**) within 21 days of the acceptance of the NOA by the Selected Bidder. **The Contract shall be initially valid for a period of one year which may be extended for another one year on successful completion and evaluation of the Agency/ Supplier.**

Appendix A

Broad Scope of Services for Agency/ Supplier

- a) To operate retail outlets as per Assam Food and Drug Administration (FDA) norms including Drugs and Cosmetic Act, 1940 and Drug and cosmetic Rules, 1945, Pharmacy Practice Act, 1948 and Pharmacy Practice Regulations, 2015.

- b) Maintain proper cold chain and storage facility to ensure the potency of the drugs through the shelf life.
- c) Assure that the drugs dispensed are of GMP/WHO-GMP certified quality and BIS/ISO/CE/USFDA in case of consumables, surgical and sutures. However, in case of generic drugs only WHO GMP certified quality shall be supplied.
- d) Adopts strict quality control mechanism to ensure no medicine of "Not of Standard Quality" is dispensed through the outlets.
- e) Supply medicine, consumables, surgical and of required quantity, specification as prescribed by the doctors.
- f) Based on the indent issued by the authority, the Agency/ Supplier will supply the requirement directly to the Department /Central Medical Store, TMCH Tinsukia and raise a computer-generated invoice along with the receiving copy endorsed by pharmacy incharge of the CMS/HODs of concerned departments. The invoice should contain the name of the medicine/ consumables/ implants, batch number, lot number, date of manufacturing, date of expiry, MRP, discount, net amount. The pharmacy will supply only products from reputed manufactures of quality as detailed in the Model Tender document.
- g) Maintain minimum 30 days of stock (based on average consumption) throughout the contract period.
- h) The supplier should supply the items required by the authority within 24 hours of receipt of indent and immediately in emergency cases.

List of Items:

- Generic Medicines
- Branded Medicines
- Consumables
- Implants/Devices
- Surgical
- Sutures
- Radiological items

Life Period:-

The shelf life of drugs/items supplied should not have passed more than one third(1/3rd) of shelf life from the date of manufacturing at the time of supply.

Packing: -

Supplies are required to be made in original packing of manufacturer and in only available packing, approximately nearest to the total quantity demanded for any particular medicine/drugs, on any particular day.

Risk Purchase & Recovery of sums due: -

In case of failure / delay to supply any or all items as per requisition/ Indent /Purchase Order Specification or brand prescribed within the stipulated period, it will be treated as "non compliance" or "breach of contract" and the order in part or full be arranged from alternative source(s) at the discretion of the hospital authority and the difference in price will be received/recovered from the defaulter Chemist, with whom the supply Order placed, from any of his subsequent/pending bills or Security Deposit.

Quality Clause:

The chemist should give a declaration as per **Proforma-2 enclosed with the tender paper** that the medicines/article supplied for this contract shall be of the best quality and in accordance with the specifications as indented and if the drugs/articles are discovered not to confirm to the description and the quality aforesaid have deteriorated the purchaser in that case will be entitled to reject the said articles or such portion thereof as may be discovered not confirming to the said description and quantity. On such rejection such article(s) or such part(s) in thereof as the purchaser may decide, will be replaced forthwith, failing which the contractor will be deemed to have committed a breach of contract and be liable to pay such damage as may arise by reason of breach of the condition of the contract or otherwise. The decision of the Purchaser in that behalf will be final and conclusive.

The chemist will have to supply all the medicines to the Hospital, purchased from a registered dealer/manufacturer. The tenderer (s) have to provide the proof of all such purchases to the Medical Superintendent as & when asked.

The Purchaser may test any or all of the materials supplied by the chemist, by any Govt. or Govt. Approved laboratories. The report of the Govt. or Govt. approved laboratory shall be accepted by the supplier.

In case any of the items found substandard,

- i. The Local Pharmacy / supplier is liable to make full payment of the entire quantity supplied (of that particular batch), irrespective of the fact that part or whole of the supplies (Particular batch) may have consumed.
- ii. The cost of the Testing should also be recovered from the Local pharmacy / supplier.
- iii. If any major defect is found, the local pharmacy / supplier may be debarred for five years, for participating in any Government Tender.

Presentation of Bill and release of payment: -

- (i) The Supplier have to indicate Name of the Item, HSN Code Pack Size, Mfg by, Batch Number, Exp. Dt., MRP, Quantity, GST%, GST amount, Discount, and Trade Price(Actual selling price) for each item along with reference supply Order No. with date, and all other detail required for a retailer chemist bill should be indicated.
- (ii) Bills are to be submitted in triplicate copies, pre-receipted with revenue stamp wherever necessary.
- (iii) Payments of the bills is subject to availability of Fund.

Reservation:

The Principal cum chief Superintendent and Tender Committee, Tinsukia MCH reserves the right to: -

- a) Accept any tender in full or in part, to reject any or all tenders at any time without assigning any reason thereof and also have the right to place orders on one or more firms.
- b) Award any or part or full contract to any successful agency (ies) at its discretion and this will be binding on the tender.
- c) Verify all the original documents related to this tender at anytime.
- d) Test any or all of the materials supplied by the tender(s), by any Government or Government approved Laboratory. The report of the Govt. or Government approved laboratory shall be accepted by the supplier.
- e) Terminate the empanelled chemist with one-month notice, on unsatisfactory performance or non- compliance to the Terms and Conditions of the contract.
- f) The hospital reserves the right to reject any or all tenders or cancel/withdraw the request inviting proposal without assigning any reason whatsoever and in such case no intending bidder shall have any claim arising out of such action.

Format of Financial Bid Submission

Tender Reference No

Date:

Name and address of the Tenderer

Category	Discount offered on MRP* (%)
1. Medicines	
2. Surgicals	
3. Consumables	
4. Implants	
5. Radiological items	
6. Sutures	
7. Linen	

- MRP shall not be more than the National Pharmaceutical Pricing Agency (NPPA) benchmark prices wherever applicable.
- Bids quoting less than 20% discount on MRP (inclusive of all taxes) shall not be considered.
- BOQ need not to submit in offline.

FORM OF CONTRACT

No.:

Dated.....

CONTRACT AGREEMENT

This CONTRACT (hereinafter called the "Contract") is signed on the [day.....] day of the month of [month], 2020, atbetween, on the one Part, **the Principal cum Chief Superintendent,Tinsukia Medical College & Hospital** and, on the other Part, [name of the pharmacy/agency].

WHEREAS

The **Principal cum Chief Superintendent,Tinsukia Medical College & Hospital** has invited Bids vide No. dated for **Supply of drugs, consumables surgicals,sutures , implants,Radiological items etc. in Tinsukia Medical College & Hospital,Tinsukia**" and has accepted a Bid submitted by the Agency to provide the Services as defined in the Conditions of Contract attached to this Contract (hereinafter called the "Services");

The Purchaser and the Supplier agree as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract documents referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement. This Agreement shall prevail over all other contract documents
 - (a) The Letter of Award (LoA)
 - (b) The Technical Bid submitted by the bidder
 - (c) The Financial Bid submitted by the bidder
 - (d) The Addenda Nos. to the RFB Document____ (if any)
 - (e) The Conditions of Contract
 - (f) The Scope of Work and Services
 - (g) any other document mentioned in Conditions of Contract and its attachments
3. The Purchaser hereby covenants to pay the Service Provider in consideration of the provision of the Services the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.
4. In consideration of the payments to be made by the Hospital to the Service Provider as specified in this Agreement, the Service Provider hereby covenants with the Hospital to provide the Services in conformity to all respects with the provisions of this Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of India on the day, month and year indicated above.

For and on behalf of the Pharmacy/Supplier: For and on behalf of theHospital

Signed: [insert signature of authorized
representative(s) of the Supplier]

Signed: [insert signature]

in the capacity of *[insert title or other appropriate designation]*

in the capacity of *[insert title or other appropriate designation]*

in the presence of *[insert identification of official witness]*

in the presence of *[insert identification of official witness]*

Key Performance Indicators and Penalty

- Key Performance Parameters and Penalty**

The selected Agency/ Supplier is expected to perform satisfactorily in the below mentioned performance parameters, as otherwise in case of any deviation, penalty shall be levied on the Agency in the manner as prescribed below-

Performance parameter	Penalty	Evaluation
In case of emergency, immediate (within 48 hour) delivery of medicines, consumables and implants. The emergency (lifesaving) drugs are to be maintained in the stock. The order (verbal or written) for the emergency (lifesaving) drugs can be placed at any time as per requirement and the required item(s) have to be supplied immediately to the Central Medical Store without fail	Rs. 500 per item per hour delayed.	Time of Indent from Authority , Time of Delivery receipt by Authority. Risk Purchase* may be charged on the same day.
90 % Timely delivery in a month Agency/ Supplier will maintain sufficient stock of the standard quality of medicines, consumables , implants etc. at all time to avoid inconvenience to the beneficiaries.	Greater than 80 % but less than 90 % compliance – 5 % of the monthly total bill amount. >80 % compliance- 3 % of the monthly total bill amount. >70% compliance- contract termination.	Time of Indent from EHCP, Time of Delivery receipt by EHCP. 100 % mandatory audit by EHCP. 10 % Audit by SHA either directly or indirectly by engaging any agency.
In case the supplier is found to be engaged in tampering of the MRP printed on the item.	- Rs. 10,000 for the first offense. - Rs. 50,000 for the second offense. - Rs. 1,00,000 for the third offense. - Contract termination in case of more than 3 (three) offenses.	Pharmacy in charge will ensure checking of MRP on each item received from the Agency/ Supplier Random Audit at least twice in a year by SHA either directly or indirectly by engaging any agency

In case, the supplier is found to be supplying products from manufactures which deviate from the prescribed quality certification-		Rs. 1,00,000 for the first offense. In case of more than one offense, contract termination.	Pharmacy in charge will ensure checking of each item received from the Agency/ Supplier. Random Audit at least twice in a year by SHA either directly or indirectly by engaging any agency
Drugs	WHO-GMP/ cGMP		
Consumables & Chemicals	ISO 9001:2015/ISO9001:2008		
Surgical, sutures and implants	GMP ISO9001:2015/ISO 9001:2008 and ISO 13485 an CE/USFDA/BIS.		
No defect in the items supplied by the Agency/ Supplier or any item which has expired		The rejected supplies shall be replaced and lifted by the supplier chemist at their risk and cost within 3 days of rejection.	Any defect found in the material will render the supplies open for rejection and decision of the Principal & Medical Superintendent shall be final and legally binding
The Agency/ Supplier should supply all the items (Medicines, consumables and Implants etc.) within the stipulated period.		In case of deviation- In case of failure / delay to supply any or all items as per requisition/ Indent /Purchase Order Specification or brand prescribed within the stipulated period, it will be treated as „noncompliance“ or „breach of contract“ and the order in part or full be arranged from alternative source(s) at the discretion of the hospital authority and the difference in price will be received/recovered from the defaulter Chemist, with whom the supply Order placed, from any of his subsequent/pending bills or Security Deposit.	Decision of the Principal & Medical Superintendent shall be final and legally binding

*Risk Purchase- In case of abnormal delays (beyond the maximum late delivery period as per Penalty clause) in supplies / defective supplies or non-fulfilment of any other terms and conditions given in Purchase Order, authority may cancel the Purchase Order in full or part thereof, and may also make the purchase of such material from elsewhere / alternative source at the risk and cost of the Agency/ Supplier.

COMPULSORY DOCUMENTS
(Part of Technical Bid)

Tender reference No.-

Date:

Sl. No.	Required Particular	Submitted particular
1.	Bidder's profile	
a	Name of the Chemist, registered address, telephone number, e-mail ID	
b	Mandate Form (Bank detail) with cancelled cheque	
c	Name and registration No. of Pharmacist	
d	Drug License(etail) issued by State Drug Controller (attach attested photocopy)	
e	Proof of business/shop { Shop& Establishment Act Registration Certificate} inRourkela	
f	PAN/TAN(Self-attested Photocopy)	
g	IT return for the last three years	
h	Self-attested photocopy of GST registration certificate	
i	GST payment receipt or acknowledgement /GST return of last quarter.	
j	No conviction certificate from State Drug Controller certifying that no case is pending under the Drugs & Cosmetics Act and Rules there under as well as under Drugs Price Control Order Act against the firm during the last 2 years(Issued not earlier than one year) or an affidavit in this regard from the notary should be attached.	
2.	EMD(EARNEST MONEY DEPOSIT)Detail with DD No., Date and Amount, name of Drawing Bank	
3.	Business Hour of the shop	
4.	The individual signing the tender or other documents connected with the tender/contract is a) Sole proprietor of the firm or his attorney? b) Register active partner of the firm or his attorney?(partnership deed to besubmitted) c) Perprocreation? d) Manager of the firm?(authorization letter to be enclosed) (Please Specify)	
10.	The bidder's average annual financial turnover (gross) in catering services/similar establishments during the last two financial years should not be less than Rs. 5 cr.Volume of business done during the last three years (submit documentary evidence like audited balance sheets and Profit & loss accounts etc.). All financial documents submitted must be audited and stamped by an authorized Chartered Accountant/CompanySecretary.	
	Details of Annual financial Turnover for financial years	2021-22 2022-23 2023-24
11.	Current/Saving Account No with Bank name and Branch name (attach attested copy by the Manager of the mentioned branch)	

**Signature of Tenderer with Date
&Stamp**

(On Local pharmacy / supplier Letter head)

Tender reference No.-Date:

(Part of Technical Bid)

Quality Clause

(Undertaking)

We stand guaranty for the Drugs/ Dressings/ Disposables & consumables/ IV Fluids /Implants quoted by us and to be supplied, if selected. If all or any of the said items will be found to be substandard during the contract period or afterward,, we will replace the entire quantity or make full payment of entire consignment of that particular batch irrespective of the fact that part or whole of the supplied quantity may have been consumed and also bear the cost of the Testing charges.

We undertake that the medicines/article to be supplied for this contract shall be of the best quality and in accordance with the specifications as indented and if the drugs/articles are discovered not to confirm to the description and the quality aforesaid have deteriorated, the purchaser in that case will be entitled to reject the said articles or such portion thereof as may be discovered not confirming to the said description and quantity. On such rejection such article(s) or such part(s) in thereof as the purchaser may decide, will be replaced forthwith, failing which the contractor will be deemed to have committed a breach of contract and be liable to pay such damage as may arise by reason of breach of the condition of the contract or otherwise. The decision of the Purchaser in that behalf will be final andconclusive.

Signature of Tenderer with Date & Stamp

Proforma-3
(On Local Pharmacy / supplier Letter head)

(Part of Technical Bid)

Tender ReferenceNo.---

Date:

Sl. No.	Name of reputed/leading manufacturers of Generic Medicines likely to be supplied, with comparatively lower MRP

Signature of Tenderer with Date & Stamp

Proforma-4
(On Non-Judicial stamp paper of Rs 10/-)
(Part of Technical Bid)
UNDERTAKING

1. I, the undersigned certify that I have gone through the terms and condition mentioned in the tender document and undertake to comply with them.
2. The discounts quoted by me/us are valid and binding upon me for the entire period of contract and it is certified that the rates after discount are the lowest quoted for other institution/ hospital in India.
3. The earnest money deposit of Rs. to be deposited by me has been enclosed here (DD / Banker's cheque or online (in case of e-tender)
4. I/we give the rights to the Medical Superintendent to forfeit the Security Money deposited by me or us, if any delay occurs on my/our part or failed to supply.
5. There is no vigilance/CBI case or court case pending against the firm.
6. I hereby undertake to supply the items as per directions given in the tender document/ supply order within the stipulated period.
7. The firm is in business for last two consecutive years as on opening of the tender holding valid retail license issued by Drug Control Authority of the State for running of the chemist shop for various categories of drugs as applicable under the provision of drugs & Cosmetic Act 1940, for various categories of drugs quoted. Further we ensure that the license of the firm will remain valid till the end of the contract.
8. The firm has not been blacklisted by any Govt./ institution/ organization during last five years.
9. The quoted items are not supplied at a rate, lower than quoted here in last 3 months to any other organization/institution

If the information submitted in this tender is found incorrect/false at any time the tender is liable to be rejected.

Signature of the Tenderer

Date:
Place:

Full Name:
Designation:

(Office Seal of the Tenderer)

(Part of Technical Bid)

Tender ReferenceNo.–

Date:

From:-M/s-

TelephoneNo:_____,MobileNo:_____, e-mail ID:_____

To

The Principal cum Chief Superintendent,Tinsukia Medical College & Hospital, Tinsukia,

Makum College Road, Makum, Tinsukia,786170

1. I/We hereby offer to supply medicines/drugs to Tinsukia Medical College & Hospital, Tinsukia, as indicated in the Tender document at the rate given below and agree to hold this offer open till **one year from the date of contract, and for further one year if extended**. I/We shall be bound by a communication of acceptance dispatched within the prescribed time.
2. I/We have understood the instructions to the tenders and conditions of contract in the schedule to the tender from and accept them.
3. I/We am/are fully aware of the nature of stores required and my/our offer is to supply stores strictly in accordance with the requirements.
4. I/We agree to arrange supplies in accordance with the nomenclature, specifications and packages given in the schedule to tenders without any deviation.
5. I/We agree to arrange the supplies of life saving drugs as stipulated in the schedule to the tender.
6. I/We agree that the supply of aforesaid items / medicines will comply with provisions of Drugs and Cosmetics Act, 1940 and rules made there under.
7. I/We agree to abide by the conditions of tender and the schedule to the tender and specifically to the arbitration clause of the contract.
8. I/We enclose/ upload as applicable:-
 - a) EMD 200000.00.
 - b) a printed copy of Tender Notice and schedules to the Tender, duly signed and Stamped.
 - c) No Conviction Certificate from the State Drug Controller or affidavit in this regard.
 - d) Copy of valid Retailer Drug License issued by State Drug Controller
 - e) GST Registration Certificate
 - f) Photocopy of PAN/ TAN Card.
 - g) Name and address of their banker along with other document and a cancelled Cheque for ECS purpose.
 - h) Undertaking on Non-judicial Stamp paper of Rs 10/- towards experience of the retailer chemists shop in business for last two consecutive years

Signature of Tenderer with Date & Stamp

CHECK LIST

Tender Reference No. –

Date:

S.No.	Particulars	Submitted(✓) or not submitted(X)
1.	Bidder's profile	
A	Name of the Chemist/Supplier, registered address, telephone number, e-mail ID	
B	Mandate Form (Bank detail) with cancelled cheque	
C	Name and registration No. of Pharmacist	
D	Valid retailer Drug License issued by State Drug Controller (attach attested photocopy)	
E	Proof of business/shop (Shop & Establishment Act Registration Certificate)	
F	PAN/TAN(Self-attested Photocopy)	
G	IT return for the last three years	
H	Self-attested photocopy of GST registration certificate	
I	GST payment receipt or acknowledgement /GST return of last quarter.	
2.	EMD of required amount with name of issuing bank and date of issue/ online submission details	
3.	Pre-receipt for refund of EMD,	
4.	No conviction certificate from State Drug Controller certifying that no case is pending under the Drugs & Cosmetics Act and Rules there under as well as under Drugs Price Control Order Act against the firm during the last 2years(Issued not earlier than one year)or an affidavit in this regard from the notary should be attached.	
5.	Tender document signed in all pages as a proof of acceptance to all terms and conditions of the Tender	
6.	Undertaking / Certificate that the quoted items are not supplied at a rate, lower than quoted here in last 3 months to any other organization/institution	
7.	Undertaking that firm is not Blacklisted by any Govt./ institution	
8.	Affidavit as per Proforma-4, in Non- Judicial Stamp Paper	
9.	Quoted rates as per Format given in Price Bid	
10	If the individual signing the tender or other documents connected with the tender/contract is a register active partner of the firm or his attorney, partnership deed to be submitted.	

Signature of the Tenderer with date and seal

